



BANCserv HIGHLIGHTS

Bancserv is an FNF owned company that provides signing services nationwide. We have an established network of signing agents that has been in place and growing for over 20 years. We take pride in what we do and look forward to serving you!

- **Easy Online Ordering:** Placing orders is simple. Just login to our website @ www.bancserv.net using your pre-established user name and password and complete the online order form. Or use SoftPro 360!
- **Status Notifications:** We send e-mail notifications when an order is filled, when the appointment is confirmed and when the signing is completed to keep you updated on the status of your order.
- **Secure Document Delivery:** To help keep personal borrower information secure, we offer a simple way for you to securely upload documents directly to our website.
- **Our Signing Agents:** We only hire experienced signing agents who are tested up front then monitored and rated on an ongoing basis through their performance with our assignments. We provide ongoing training opportunities and keep our notaries up to date on important matters that affect them.
- **Our Fees:** The chart below is a snapshot of our most common signing fees (see full chart for more detail):

SIGNING FEES (print fees included)	Nationwide
Purchase/Commercial/Reverse Mortgage (1 set of docs)	\$175.00
Refinance and HELOC (1 set of docs)	\$150.00
Seller Documents/Cash Purchase or Other Small Package	\$125.00
Single Document (1 signature)	\$ 75.00
Attorney or Special Licensing States*	By Quote

- **Cancelled Files:** We are happy to waive our signing fee if your escrow file cancels after the signing has taken place. Just email evidence of the cancelled file to Brady Johnston (bjohnston@bancserv.net) as soon as possible after the signing (preferably within 60 days).
- **Multiple Trips:** Generally, multiple trips are invoiced at normal rates for split signings, 2 sets of docs on different properties and re-draws. However, we're always willing to work with our customers and reduce fees upon request. Of course, any extra trips required due to notary error do not incur additional fees.
- **Notary Errors:** We stand behind our notaries and will be there to promptly fix any human mistakes that may occur at no charge to you or your customer. We will waive our fee if a customer isn't satisfied with our service, we pay claims when appropriate and we have a \$10,000,000 E&O/crime policy that extends to our independent contractors for additional support.

We're Here To Help!

A Bancserv staff member is on call 24 hours a day, 7 days a week.

800.721.5558 • customer.service@bancserv.net • www.bancserv.net